

Employee of the Year Policy Summary of Changes

- Employee of the Quarter was eliminated
- The program year has been changed to run in conjunction with the Employee Appreciation Event, June 1 through May 31
- Nominations are to be submitted by February 15 to allow time for review (*with exception of the current year, 2010 nominations are due March 16 due to policy revision date*)
- Employees may nominate employees from any department, no longer limited to nominating from within their department
- The winner will be selected from all nominees, no longer limited to employee of the quarter winners
- The Basic Criteria Section has been modified by combining categories to create a more comprehensive Quality of Work category
- The Selection Committee is now comprised of 3 non-Commission employees appointed by the Executive Director, no longer the Department Directors
- The recognition has been expanded to include a gift card in the amount allowable by the Comptroller General's Office and the employee's picture to be hung for the program year
- The plaque will be awarded at the Employee Appreciation Event rather than the Educational Conference
- Both the Nomination Form and Evaluation Form have been updated to reflect the revised Basic Criteria, as well as some general formatting changes